



**Christian Sandoval, Principal**  
**Robert Cornejo, Administrator**  
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## **English Language Proficiency Assessments for California (ELPAC) Summative ELPAC Parent and Guardian Notification Letter Template**

January 27, 2022

Dear Parent/Guardian:

As an English learner, your child will take the *Summative English Language Proficiency Assessments for California (ELPAC)* this spring. The Summative ELPAC measures how much progress your child is making in listening, speaking, reading, and writing in English. Your child's voice will be recorded during the speaking part of the test. These recordings may be used to double check test scores and will not be saved or made public. This test will give your child's teacher information about where your child may need extra support.

Your child will take the Summative ELPAC every spring until they are fluent in English and no longer need support to understand and learn in English. The testing window is listed below:

**February 1, 2022- May 31, 2022**

This year, Montebello Unified School District will give the Summative ELPAC In-person if the student is taking classes in person. If your student is attending Independent studies then your student will take the test remotely.

If your child takes the test remotely then your child will take the test at home. They will connect with a school staff member on the computer. Once you have helped your child enter the test session, please follow these guidelines during this test so your child can show what they can do on their own:

- Follow all instructions given by the school staff member.
- Do not talk about the questions on the test or any materials for the test with anyone before, during, or after the test.
- Do not record the test or take pictures of the test questions or of your child taking the test.
- Your child will be monitored through a web camera and microphone so the test examiner can provide support while taking the test. The test will not be recorded.
- Your child's voice will be recorded during the Speaking portion of the test only to double check the scores. Recordings will not be saved or made public.

MONTEBELLO UNIFIED SCHOOL DISTRICT

# BELL GARDENS ELEMENTARY

5620 Quinn Street Bell Gardens, CA 90201  
Phone 562-927-1223 Fax 562-806-5134



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For more information on remote administration, visit [elpac.org/resources/parent-resources/](http://elpac.org/resources/parent-resources/). If your child cannot use the computer's camera, microphone, speaker, or headphone during remote testing, you may contact **Mrs. Salge** at **(562) 927-1123 Ext. 4253** or [cohen\\_sandy@montebello.k12.ca.us](mailto:cohen_sandy@montebello.k12.ca.us) and we will find a way to meet your child's needs. If you do not wish to have your child tested remotely, contact your school to set up in-person testing.

You are an important part of your child's education. To make sure your child feels comfortable taking the test, you can:

- Explain to your child that the test is a tool to help them learn and to not be anxious or scared.
- Remind your child that you and their teacher want them to try their very best.
- Explore a practice test with your child at [elpac.org/resources/online-practice-and-training-test/](http://elpac.org/resources/online-practice-and-training-test/) so they are familiar with the platform and setup.
- Talk with your child's teacher about their listening, speaking, reading, and writing skills to help support their learning.

You will receive your child's results at or before the beginning of the next school year. The results will identify where your child is doing well or needs more help, so you can better support their learning at home and teachers can better support their learning in the classroom.

To learn more about these tests, go to the ELPAC Starting Smarter web page at [elpac.startingsmarter.org/](http://elpac.startingsmarter.org/), or review the Parent Guides to Understanding at [cde.ca.gov/ta/tg/ca/parentguidetounderstand.asp](http://cde.ca.gov/ta/tg/ca/parentguidetounderstand.asp).

If you have any questions about your child taking the Summative ELPAC, please contact **Mrs. Salge** at **(562) 927-1123 Ext. 4253** or [cohen\\_sandy@montebello.k12.ca.us](mailto:cohen_sandy@montebello.k12.ca.us).

Sincerely,

**Mrs. Christian Sandoval**  
**Principal**